

**REQUEST FOR OFFER (RFO)
SCREENING INFORMATION REQUEST (SIR)
CALL ORDER**

This RFO, and any Call Order issued hereunder, incorporates all applicable terms, conditions and clauses of the Federal Aviation Administration (FAA) Eastern Logistics Service Area Southern Region General Construction Basic Ordering Agreement (BOA). The most current revisions of all clauses in effect at the time of issuance of the Call Order shall apply.

Project: Electrical upgrade construction services at the Greer, South Carolina Air Traffic Control Tower (ATCT)

Contract Specialist: Nadia Shash

Phone: 404-305-5646

E-Mail: Nadia.Shash@faa.gov

Required Delivery Time/Schedule: Contractor shall begin performance within **7 calendar days** and complete it within **180 calendar days** after the issuance of a **Notice to Proceed (NTP)**.

Required Submissions

1. A comprehensive and complete technical proposal that demonstrates the understanding and ability to perform the work described in the Statement of Work/Specification.
2. Description of financial resources, financial statements, Dun & Bradstreet reports or any other data sufficient to enable the Government to evaluate the Offeror's financial condition, financial resources and financial responsibility required to perform the work described in the Statement of Work/Specification.
3. Details of all projects currently being performed by the Offeror and all projects anticipated to be undertaken by the Offeror during performance of this Call Order, if awarded.
4. Price breakdown consistent with the Supplies/Services & Price Section Bb/Exhibit A; Attachment.

Pre-Bid Site Visit

A mandatory pre-bid site visit is scheduled for **December 4, 2012 at 10:00 AM Eastern Standard Time (EST)**, please RSVP by emailing Joshua Greene (Joshua.Greene@faa.gov) no later than **November 27, 2012 at 4:30 PM EST** to participate on the site visit.

Delivery of Offers

Proposal Due Date: Submissions must be received no later than **December 27, 2012 at 4:30 PM EST** to the address below or by email to nadia.shash@faa.gov.

**ATTN: Nadia Shash, AAQ-510
Federal Aviation Administration
Department of Transportation**

**Eastern Service Area, AAQ-510
1701 Columbia Avenue
College Park, GA 30337**

If a contractor plans to handcarry an offer to the designated receiving office, the Contracting Officer (CO) should be notified sufficiently in advance of the visit to allow time for the CO to notify security guards at the entrance to the facility. The contractor will need to furnish the names of the employees who will be visiting, and the expected date and time of arrival. Otherwise, entry may be delayed or prohibited.

Bond Requirement

Performance and Payment Bonds are required, please see Instructions, Conditions and Notice to the Offerors; Attachment.

Insurance Requirement

Insurance is required, please review Specifications; Attachment and Section I, Clauses; Eastern Logistics Service Area Southern Region General Construction BOA award document.

Evaluation Criteria for Award

This requirement is being offered to qualified, responsive concerns who are assigned to the FAA- Eastern Logistics Service Area Southern Region General Construction BOA. Each responsive Offer will be considered and an award of a firm, fixed price Call Order contract will be made to the lowest priced offer meeting or exceeding the acceptability standards of the (non-cost/price) factors.

Technical: Technical acceptability will be rated overall as either “acceptable” or “not acceptable” on the basis of the following (non-cost/price) evaluation factors 1) technical proposal, 2) financial condition 3) ability to meet contract requirements in terms of availability of resources. (THE FACTORS ARE NOT USED TO RANK PROPOSALS) Below are the detail technical evaluation factors:

Factor 1: Technical Proposal

The degree to which the Offeror submitted a comprehensive and complete technical proposal that demonstrates their understanding and ability to perform the work described in the Statement of Work/Specification. Each Offer eligible for evaluation will be assigned an Acceptable or Unacceptable rating based on the description below.

Rating Description

Acceptable - Offerors proposal meets RFO requirements and demonstrates a good understanding of the requirements.

Unacceptable - Offerors proposal demonstrates little to no understanding of the RFO requirements; or approach fails to adequately meet acceptable performance expectations.

Factor 2: Financial Condition

The degree to which the Offeror’s financial condition is sound, have financial resources available to support successful completion of project and is financially responsibility. Each Offer eligible for evaluation will be assigned an Acceptable or Unacceptable rating based on the description below.

Rating Description

Acceptable – Documentation provided demonstrate acceptable financial condition and responsibility.

Unacceptable – No or inadequate documentation provided to demonstrate financial condition and responsibility.

Factor 3: Ability to Meet the Contract Requirements in Terms of Availability of Resources.

The degree to which the Offeror is able to handle the projects based on existing contract work and the availability of personnel/equipment to perform the work.

Rating Description

Acceptable – The Offeror has manageable workload and credible evidence clearly showing that the Offeror has personnel and resources to commit to successfully performing the project requirement on time and within budget.

Unacceptable – The Offeror fail to demonstrate that it can successfully meet the Contract Requirements in Terms of Other Commitments and Availability of Resources and Equipment.

Price: Price will be evaluated for fairness and reasonableness in relation to the Independent Government Cost Estimate, other Offeror's proposals and/or market conditions pertaining to price of materials and labor.

SIR Attachments (1) Instructions, Conditions and Notice to the Offerors (2) Specifications (3) Drawings (4) Supplies/Services & Price Section Ba and Bb (5) Construction Wage Rates (6) Business Declaration Form

Note:

Written questions or comments on this SIR must be submitted to the FAA no later than **December 10, 2012 at 2:00 PM EST**. Send email messages to Nadia Shash (nadia.shash@faa.gov). Questions and Answers that clarify SIR details may be provided to all Offerors; however, the source of the questions will not be identified.

Firm Fixed Price Offer: \$_____

Offer Prepared by:

Offer Accepted by:

Contractor Name

Federal Aviation Administration

Contractor Representative and Title

Contracting Officer Name

Signature

Date

Signature

Date

BOA Number: _____

Call Order number: _____